

The Peggy Browning Fund

Educating Law Students About the Rights and Needs of Workers

2010 Summer Fellowship Program 2010-2011 Chicago School-Year Fellowship Program

I. Introduction

The mission of The Peggy Browning Fund is to educate law students about the rights and needs of workers. Since our first Summer Fellowship Program in 1998, the prestige of a Peggy Browning Fellowship has become widely recognized.

Students have been consistently enthusiastic about the invaluable experience they gained. Many law firms, labor unions, and nonprofit organizations serving workers have reported that, because of our reputation and their experience with our Fellows, they consider a Peggy Browning Fellowship as an especially important credential.

During 2010, we will offer over 50 funded ten-week Summer Fellowships. In addition, we will once again offer a funded, part-time School-Year Fellowship (at the Chicago Newspaper Guild).

II. Eligibility

A. 2010 Summer Fellowship

1. Applicant must be a first-year or second-year student in good standing at one of the law schools on our List of Participating Law Schools.
2. See the fellowship descriptions for each respective Mentor Organization for any additional eligibility requirements, which may vary from one organization to another. Some require one or more of the following: specific language skills, a labor law course, or having completed two years of law school.

B. 2010-2011 Chicago School-Year Fellowship

1. Applicant must be a student in good standing at a participating law school in proximity to the fellowship location.
2. Applicant must have completed at least one year of law school.

III. Application Requirements

A. 2010 Summer Fellowships

1. Your application package should include a cover letter, a completed application form, and your resume.
2. See the fellowship descriptions for each respective Mentor Organization for any additional requirements, which may vary from one organization to another. Some require one or more of the following: an additional writing sample, specific language skills, a labor law course, or having completed two years of law school.
3. Send your application package, plus any required attachments, to each site to which you want to apply. Also send a copy of the complete package to The Peggy Browning Fund, 1818 Market Street, Suite 2300, Philadelphia, PA 19103.
4. **Deadline: Applications for Summer Fellowships must be received by the sites and by the Fund no later than Friday, January 15, 2010.** We strongly encourage you to submit your application as soon as possible rather than waiting until the deadline.
5. For a summer fellowship, you may apply to a maximum of five mentor sites.

B. School-Year Fellowship

1. Your application package should include a cover letter, a completed application form, and your resume.
2. Send your complete application package to The Peggy Browning Fund, 1818 Market Street, Suite 2300, Philadelphia, PA 19103 and to the Chicago Newspaper Guild.
3. **Deadline:** Applications for the 2010-2011 School-Year Fellowship will be accepted on a rolling basis until the position has been filled. We strongly encourage you to submit your application as soon as possible.

IV. Stipends

- A. **Summer Fellowship - The total stipend payment for the ten-week fellowship is \$4,500 (unless otherwise indicated).** In many cases Mentor Organizations supplement the stipend. Refer to each respective fellowship description for details.

- B. **2010-2011 Chicago School-Year Fellowship - The maximum stipend for this fellowship is approximately \$3,700.** This is based on a Fellow working up to 15 hours/week for 11 weeks each semester. The work schedule will be flexible, based on the needs of the Mentor Organization and the Fellow.
- C. **Payment** - In most cases, Peggy Browning Fund Fellows will receive stipend payments directly from the Mentor Organizations. In a few other rare cases (e.g., NLRB position), students will receive stipend payments in installments directly from The Peggy Browning Fund.
- D. **Taxes** - Fellows are responsible for paying applicable taxes on the stipends they receive.

V. Expectations

A. What Does the Fund Expect from Participating Law Schools?

1. Publicize our programs extensively among their respective student populations.
2. Support the Fund's annual National Law Students Workers' Rights Conference to the extent possible.

B. What Does the Fund Expect from PBF Fellows?

1. Perform work assigned by Mentor Organization.
2. Complete the entire fellowship. The stipend will be reduced pro-rata for any portion of a fellowship not completed.
3. Complete a Final Fellowship Report (a two-page form and brief essay summarizing the fellowship experience).
4. Attend a one-day (expenses paid) Wrap-up Workshop (a program evaluation session) in early Fall, 2010. This is typically scheduled in conjunction with the Fund's annual National Law Students/Workers' Rights Conference.

C. What Does the Fund Expect from Mentor Organizations?

1. Must be an Equal Opportunity Employer.
2. Interview applicants and select fellowship candidates in a timely manner, in accordance with guidelines and schedule set by the Fund. **Target Date for selection: February 5, 2010.** (We recognize that extenuating

circumstances may necessitate an extension, but we expect each organization to make every effort to reach this target, for the benefit of the students as well as other mentor organizations.)

3. Provide matching funds to the Fund as agreed upon (if applicable) no later than May 1, 2010, and/or to the Fellow during the fellowship.
4. Provide appropriate orientation, professional supervision and regular feedback to the PBF Fellow throughout the fellowship.
5. Provide Fellows with varied work assignments that expose them to as wide a variety of legal and advocacy work as possible, consistent with the mission of the Mentor Organization and with the job description provided to the Fund and to the student.
6. Give the Fund a Final Fellowship Report by August 15, 2010.

D. The Role of The Peggy Browning Fund

1. Establish fellowships with Mentor Organizations.
2. Coordinate the application process (produce Application Handbook, publicize the program among law schools and on website, consult with students about their applications, consult with Mentor Organizations regarding applicants, finalize offers).
3. Provide networking opportunities to Fellows.
4. Consult with Fellows and with Mentor Organizations regarding any problems that may arise during the fellowship.